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DTP-2574

Approved For Release 2001/03/30 : CIA-RDP78-05795A000600020003-6

6 December 1968

MEMORANDUM FOR: Director of Training

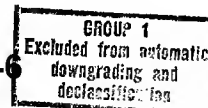
SUBJECT : Course Report, Clandestine Services
Review Course No. 1-69,
4 - 15 November 1968

1. The subject course was presented for the 54th time in Room 1A-07, Headquarters building. Instruction was on a full-time basis. Two weeks prior to the opening day, the Office of the Registrar, OTR, indicated that 62 persons were enrolled. Because no room was available which could accommodate over 50 persons, it was decided, with the concurrence of the DDP/TRO, to hold the class in the Headquarters Auditorium, rather than to eliminate some 22 students. A recheck with the Clandestine Services a week before the course started indicated that only 46 of the applicants for enrollment were still in a position to attend. Accordingly, the class was rescheduled for 1A-07, in order not to encumber the Auditorium for a two-week period unnecessarily. In fact, only 38 students actually showed up on the opening day.

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2. The class got off to a bumpy start. Although Mr. [REDACTED] SSB/TR, had requested the Building Services Branch, Logistical Services Division on 29 October to prepare Room 1A-07 for 50 students, and made a follow-up call on 1 November, the room had not been prepared. This in itself would not have posed a problem, as it is the practice of HT/OS/TR instructors to arrive an hour early on "opening day," to meet such emergencies. The difficulty was that there were only 38 chairs and tables in the room. Six additional tables were borrowed from other offices, but these were still insufficient for the number of students expected. (Fortunately, only 38 students showed up.) Because of the necessity to find and transport chairs and tables from other rooms, the class began eight minutes late.

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3. Course Content

As there have been no major organizational changes, or alterations in Agency policy, no important changes were made in the course schedule as compared to that of the last class. (See Attachment A, Course Schedule) The "Committee Project" assignments were dropped, however, in order to permit the following adjustments;

- a. Lengthening the TSD presentation from one and one-half to two hours.
- b. Extending the talk on "The Coordination of Clandestine Activities" from 50 to 60 minutes.
- c. Lengthening the SB Division lecture from 50 to 60 minutes.
- d. Lengthening the discussion by the Defector Coordinator from 55 minutes to 65 minutes.
- e. Allowing two hours and 20 minutes of reading time during the normal working day.

The changes "a" to "d" were dictated by the fact that in the past the number of student questions generated by the speakers was such that they could not all be answered in the time allotted. The addition of the reading periods was to insure that the students had sufficient time to become familiar with the materials contained in the reading kits. (The fact that the classroom is used for other meetings after 5:00 PM, and the car pool problem, makes any extensive after-hours reading extremely difficult.)

4. The Student Body

This was one of the largest CSR classes ever held, with 38 enrollees. (See Roster, Attachment B) Despite this, an informal but orderly attitude was maintained, which encouraged enthusiastic student participation through questions. All speakers now permit, and many encourage, questioning during their talks. This breaks the monotony of straight lectures, and permits the students to make contributions if they care to.

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5. Guest Lectures

As has been the case in the last several CSR classes, substitutions were held to an unavoidable minimum, and the undersigned was notified well in advance when they become necessary. In all instances the substitutes had appeared before previous classes and were well prepared. The following substitutions took place;

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All four of the Deputy Directors addressed the group. Mr. Bannerman and Mr. Duckett preceded the other speakers from the directorates, Mr. Karamessines answered questions previously submitted to him in writing, at the conclusion of the period devoted to the Clandestine Services. Dr. Smith closed the period allotted to the Directorate for Intelligence by showing how the Offices in the DDI worked together as an integral unit. He allowed some 20 minutes for questions from the floor, and this was most useful.

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6. Student Reaction

All of the students indicated in their written critiques that they thought the course would definitely help them in their work. They all thought the course curriculum was complete, although a few individuals suggested that certain topics be allowed more time. These comments reflected individual preferences, and did not establish a pattern. It is interesting to note that no one complained, either orally or in writing, about the late opening on the first day of the course.

7. Conclusion

The schedule, as presently constituted, reflects all of the latest Agency organizational changes, and according to the results of the student critiques and the solicited opinion of participating guest lecturers, meets the class objectives as well as can be done within the time allotted. Barring unforeseen changes in either the Agency structure or world events, no changes are recommended for the next running of the course.

for

Chief Instructor

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Attachments: (w/orig. only)

- A. Course Schedule
- B. Student Roster

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HT/OS/TR/[REDACTED]:brs

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